

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
July 26, 2012

Present were: Managers Lee Coe, Orville Knott, Dale M. Nelson, LeRoy Ose, Gene Tiedemann, Les Torgerson and Albert Mandt. Staff Present: Myron Jesme and Tammy Audette

The Board reviewed the agenda. A motion was made by Coe, seconded by Ose, and passed by unanimous vote that the Board approve the agenda. Motion carried.

Motion by Tiedemann, seconded by Torgerson, to dispense reading of the July 12, 2012 Board meeting minutes and approve them as printed. Motion carried.

The Board reviewed the Financial Report and Investment Summary dated July 25, 2012. Motion by Tiedemann, seconded by Torgerson, and passed by unanimous vote that the Board approve the Financial Report and Investment Summary dated July 25, 2012. Motion carried.

Administrator Jesme stated that two-Certificate of Deposits will expire prior to the next Board meeting. It was the consensus of the Board that if possible, we would reinvest the two-Certificate of Deposits with the institutions that presently hold the certificates.

Jeff Langan, Houston Engineering, Inc. stated that the Joint Notification forms were submitted to the agencies for the Grand Marais Creek Channel Restoration Project, RLWD Project No. 60F. Langan stated that a Project Team meeting will be scheduled in the near future. The Final Engineers Report was submitted to the agencies for their review. The Joint Powers Board met prior to today's meeting and voted to delay holding the Final Hearing until receipt of the Advisory Reports from the MnDNR and MnBWSR. Langan stated that the channel is designed and alignment is set. The geotechnical work should be completed in late August or early September.

Langan stated that the eastern drop structure is completed on the Grand Marais Creek Cut Channel Project, RLWD Project No. 60FF. The Contractor will be wrapping up their work and will want to proceed with the next structure. If the site is not ready to construct, we may have to pay the contractor a removal fee. Discussion was held on the possibility of expanding the project to include stabilizing the north slopes which could include tiling. It was the consensus of the Board to instruct the engineer to proceed with expanding the project to include the area north of the Cut Channel and continuing east starting at County Road #64.

The Board reviewed Change Order No. 1, for R.J. Zavoral & Sons, Inc. for the Grand Marais Creek Cut Channel, RLWD Project No. 60FF in the amount of \$6,200.00. Motion by Knott, seconded by Tiedemann, to approve Change Order No. 1 for R.J. Zavoral & Sons, Inc. for construction of the Grand Marais Creek Cut Channel, RLWD Project No. 60FF. Motion carried.

The Board reviewed Change Order No. 2, for R.J. Zavoral & Sons, Inc. for the Grand Marais Creek Cut Channel, RLWD Project No. 60FF in the amount of \$48,627.00. Motion by Mandt, seconded by Coe, to approve Change Order No. 2 for R.J. Zavoral & Sons, Inc. for construction of the Grand Marais Creek Cut Channel, RLWD Project No. 60FF. Motion carried.

The Board reviewed Pay Estimate No. 3 for R.J. Zavoral & Sons, Inc. for construction of the Grand Marais Creek Cut Channel Stabilization Project, RLWD Project No. 60FF. Jesme indicated that as part of the specifications, a 10% retainer will be held until final approval of the project. Based on the reduction of 10%, total payment owed for Pay Estimate #3 is \$83,061.36. Motion by Tiedemann, seconded by Ose, to approve payment in the amount of \$83,061.36 to R.J. Zavoral & Sons, Inc. for construction of the Grand Marais Creek Cut Channel Stabilization Project, RLWD Project No. 60FF. Motion carried.

Administrator Jesme stated that all excavation is completed on RLWD Ditch 14, RLWD Project No. 171. The contractor is presently spreading topsoil along the project area which will be completed by next week. The storm sewer has been installed half-way to Greenwood Street for the Thief River Falls Reduction Project, RLWD Project No. 171A. Work on the outlet will begin in the near future. The Contractor may pull off the project August 13th but should return in about two weeks.

Quotes were received from Blue Sky Blading for \$4,000 and Danni Jarshaw for \$5,750, for mowing on the Moose River Impoundment, RLWD Project No. 13. It was the consensus of the Board to approve the quote from Blue Sky Blading in the amount of \$4,000.

Administrator Jesme stated that a Joint Ditch 72 meeting will be held on August 16, 2012 at 10:30 a.m. in the Polk County Commissioners Board room. Discussion will be held on using Clean Water funding for the installation of side water inlets pipes. The JD 72 system would be required to fund 25% of the project costs. The Clearwater County SWCD would apply for the funding on a portion of the legal drainage system within Clearwater County.

The Board reviewed the RRWMB 2013 Levy Resolution. Administrator Jesme stated that the RRWMB Finance Committee met to review the budget as well as future levies and how Watershed Districts may be able to reduce their portion of the levee if needed. Jesme stated that the Finance Committee will present their recommendation to the Board at the August meeting.

Administrator Jesme stated that he was contacted by Nathan Nordlund, Clearwater SWCD, about the Clearbrook City Council meeting he attended. Mr. Nordlund indicated that it was the wishes of the Council to proceed with the construction of the Downtown Site portion of the Clearbrook Storm Water Retention Pond, RLWD Project No. 160. Jesme stated that he will contact Blaser Excavating to inquire if they wish to proceed with the construction according to the terms of their prior bid. Motion by Mandt, seconded by Torgerson, to proceed with construction with Blaser Excavating, and rebid the project if Blaser Excavating does not wish to fulfill the contract for construction of the Clearbrook Storm Water Retention Pond, RLWD Project No. 160. Motion carried.

The Board discussed wetland banking credit cost for any project requiring wetland mitigation. The District currently has 18.23 acres of wetland banking credits. The Thief River Falls Flood Damage Reduction Project, RLWD Project No. 171A needs to mitigate .79 acres. Motion by

Tiedemann, seconded by Ose, to use the 2012 State of Minnesota recommended wetland rates of the county in which the wetland banking credits are located for construction of the Thief River Falls Flood Damage Reduction Project, RLWD Project No. 171A. Motion carried.

The Board reviewed a LCMMR Grant application in the amount of \$400,000 for post construction water quality testing for the Glacial Ridge Project, RLWD Project No. 152. Motion by Mandt, seconded by Knott, to authorize Administrator Jesme to sign the grant application for a flow through LCMMR Grant Application for the Glacial Ridge Project, RLWD Project No. 152. Motion carried.

The Board reviewed the permits for approval. Motion by Knott, seconded by Torgerson, to approve the following permits with conditions stated on the permit: No. 12079, Arvid Halvorson, Excel Township, Marshall County; No. 12081, Trent Stanley and Kent Christenson, Silverton and Smiley Township, Pennington County; No. 12083, Ronald Pape, Esther Township, Polk County; No. 12084, JTO, Inc., Excel Township, Marshall County; No. 12086, Daniel Caillier, Gentilly Township, Polk County; No. 12087, MN Department of Natural Resources, Lee Township, Beltrami County; No. 12088, MN Department of Transportation, Poplar River, Red Lake County; and No. 12090, Jeff Genereux, Terrebonne Township, Red Lake County. Motion carried.

Motion by Coe, seconded by Mandt, to approve Permit No. 12080, LeRoy Ose, Excel Township, Marshall County, with conditions stated on the permit. Motion carried with Manager Ose abstaining from any discussion or vote.

The Board discussed Permit No. 09074, Kameron Harstad, Esther Township, Polk County and the concerns of landowner Joann Ferring. Administrator Jesme stated that Houston Engineering, Inc. and Polk County are reviewing the area and will report their findings back to the Board.

Administrators Update:

- Jesme and Manager Knott attended the RRWMB meeting in Fertile on July 17, 2012. The May 15, 2012 RRWMB meeting minutes were included in the packet.
- Jesme will attend the Pennington County EQIP meeting on July 31, 2012 at the Pennington County SWCD office.
- Jesme will meet with Suzanne Jiwani, MnDNR Engineer and others today to review the Pennington/Red Lake County FEMA/DFIRM information.
- Included in the packet is the June 2012 Water Quality Report.

Administrator Jesme stated that the ditch on the south side of the District office will be cleaned in the next several weeks.

The Board discussed the 2013 Budget and Salary process. Legal Counsel Sparby has not heard back from Fox Lawson in regard to employee job descriptions. Manager Nelson stated that he would like to meet with the Budget and Salary committee prior to the August 9th Board meeting.

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Manager Torgerson requested maps of the District ditches located in Clearwater County. Administrator Jesme stated that he will provide him with a set of maps.

Motion by Mandt, seconded by Torgerson, to adjourn the meeting. Motion carried.

A handwritten signature in cursive script that reads "Orville Knott". The signature is written in black ink on a light-colored background.

Orville Knott, Secretary